

Washington State Nursing Care Quality Assurance Commission

SPECIAL MEETING NOTICE

March 21, 2003 9:30 AM

March 22, 2003 9:00 AM

Ramada Inn Spokane International Airport

8909 Airport Drive

Spokane WA 99219-9230

509-838-5211

Commission Members:	Joanna Boatman, RN, Chair Becky Kerben, LPN, Co-Chair Karen Brewer, Public member Rev. Ezra Kinlow, Public Member Frank Maziarski, RN, CRNA Cheryl Payseno, RN, MPA	Jacqueline Rowe, RN Roberta Schott, LPN Sandra Weeks, LM, ARNP Marlene Wells, LPN
Pro tem Members:	Shirley Aikin, RN, MSN Shannon Fitzgerald, RN, MSN, ARNP Victoria Fletcher, RN, MSN, ARNP Jeni K. Fung, Public Member Lorraine Overmyer, BS, Public Member Ellen Rosbach, RN, MN Jeanne Vincent, RN	
Assistant Attorney General:	Marc Defreyn, Assistant Attorney General	
Staff :	Paula R. Meyer, RN, MSN, Executive Director Chuck Cumiskey, RN, BSN, CRRN, Nurse Practice Manager Maura Egan, RN, PhD, Education Manager	Jeanne Giese, RN, MN, Chief Investigator Karl Hoehn, Lead Staff Attorney Kris McLaughlin, Secretary Terry West, Health Administrator

In accordance with the Open Public Meetings Act, approximately 1000 special meeting notices were sent to individuals requesting notification of Nursing Commission meetings.

If you have questions regarding the agenda you may call the Nursing Commission office at (360) 236-4713. Items may be taken out of order. If you wish to attend the meeting for a single item, you may contact Kris McLaughlin at the number listed above and request that a specific time be scheduled for that item.

These meetings are accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than 7 days prior to the meeting. For information and assistance call 1-800-525-0127. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388.

Smoking is prohibited at this meeting.

March 21		Health Professions Quality Assurance Commission Section 6 business meeting
9:30A.M		
1.		Opening – Joanna Boatman, Chair
		Call to Order
		Order of Agenda – The agenda contains workshop items and business items. The NCQAC holds two workshops per year, in March and July. The March workshop is usually dedicated to disciplinary issues and the July workshop to general items related to the business of the NCQAC. At this meeting, the NCQAC is working on several projects that require more time than allowed at usual business meetings. Therefore, there is time allowed for the NCQAC to dedicate time to discuss these items and then allow for decisions at the completion of the work period. The order of the agenda may change according to the needs of the Nursing Commission
		Announcements – Introduction of new Commission member
		Other
2.		Consent Agenda – DISCUSSION/ACTION Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.
	A.	Minutes
	B.	Budget report
	C.	Sub-committee minutes
	D.	Rules update
	E.	Federation of Associations of Regulatory Boards (FARB) conference – Chuck Cumiskey
	F.	National Council of State Boards of Nursing (NCSBN) board minutes, committee reports: Maura Egan, Frank Maziarski, Cheryl Payseno
	G.	NCSBN policy, discipline and education conference call notes
	H.	Model rules – Federation of Associations of Regulatory Boards and the National Council of State Boards of Nursing
	I.	Nursing Program Approval Process (NPAP) decisions
	J.	New Nursing Education Programs
	K.	Interagency Task Force report – Jeanne Giese
	L.	Other
3.		Chair report — Joanna Boatman – DISCUSSION/ACTION
	A.	WAC 246-840-010 Definitions – programs and schools of nursing has been confusing and needs clarification
	B.	Committee structure
	C.	Other
4.		Executive Director report — Paula Meyer – DISCUSSION/ACTION
	A.	Move to Tumwater
	B.	Smallpox clinics – Jeanne Giese and Chuck Cumiskey
	C.	Staff changes – Public Disclosure and Records Center (PDRC)
	D.	Evaluators policy
	E.	Order of agendas for future meetings: rotation of sub-committee reports

	F.	Expanding the size of the NCQAC – members to design stakeholder process and language
	G.	Other
5.		State Board of Health Community and Technical Schools Board Higher Education Coordinating Board Workforce Training and Education Coordinating Board
		<ul style="list-style-type: none"> At their November 2002, business meeting, the NCQAC requested a meeting with representatives from these boards to discuss their roles and interest in nursing education. While the nursing commission is the board with the legislative authority to determine the minimum safety requirements for nursing education, each of the boards listed have demonstrated particular interests in the development of the nursing education rules. During a facilitated discussion, each board will have an opportunity to describe the following: <ul style="list-style-type: none"> The board's mission and purpose The board's interest in the nursing education rules Potential and/or real strategies to improve the nursing education process in our state
6.		Nursing Education Project – Paula Meyer - Discussion/Action
		<ul style="list-style-type: none"> A legislative request for information related to the nursing education approval process has been assigned to the Nursing Commission. A comparison of the standards of the National League for Nursing Accrediting Commission (NLN-AC), the Commission on Collegiate Nursing Education (CCNE), the Northwest Accreditation of School and Colleges, and the Nursing Commission has been completed. A comparison of the costs associated with each approval and accreditation are included as well as the faculty waivers requested and granted to each school. The nursing commission will review the materials and consider accepting reports from the national accrediting bodies in place of the site surveys currently being conducted.
7.		Felony and Gross Misdemeanor Policy – Jeanne Vincent, Shellie Carpenter - Discussion/Action
		The NCQAC will consider recommendations to improve its process to approve or deny applicants that have reports of felony or misdemeanor conduct. The disciplinary process for licensees with reports of felony or gross misdemeanor conduct will also be considered.
8.		Executive Session if needed – The Executive Session is that part of a regular or special meeting that is closed to the public.
		Lunch
9.		OPEN MIKE
		<ul style="list-style-type: none"> Open mike is for public presentation of issues to the Nursing commission. If the public has issues regarding disciplinary cases, please call: 360-236-4727.
10.		Discipline Subcommittee report- Cheryl Payseno - DISCUSSION/ACTION
	A.	Guidelines for Drafting and Interpreting Disciplinary Orders; Respondent's Compliance with the Terms of a Disciplinary order – DISCUSSION/ACTION
	B.	Sanction Guidelines for Charging Respondents for Failure to Comply with the Conditions of an Order – DISCUSSION/ACTION
	C.	Other

11.		Practice Subcommittee report – Frank Maziarski - DISCUSSION/ACTION
		<ul style="list-style-type: none"> • NCQAC position statement on epidurals for obstetrics and chronic pain-review draft • Review the scope of practice statements to assure they were within the ARNP practice in the State of Washington and come up with a defined plan • Narcotics and medication accountability best practice protocol • Flu vaccinations interagency plan best practice protocol • Surgical site marking best practice protocol • Botox- Draft position statement • Office Based Anesthesia- report on first meeting • Clinical Competence – review workshop and discuss meeting
12.		Education Subcommittee report – Marlene Wells - DISCUSSION/ACTION
	A.	Old Business
		New Nursing Commission member (ARNP educator request) – update
	B.	Rules
		<ul style="list-style-type: none"> • March 6, 2003 Education rules teleconference • Foreign Education Rules update • Licensure Rules • Definitions WAC 246-840-010 • Report from Paula Meyer on Technical Assistance to community and technical colleges regarding Nursing Program Approval process (NPAP)
	C.	Other
13.		Legislative Task Force – Paula Meyer - Discussion/Action
	A.	<p>A synopsis of the bills that have been presented to the legislature that may have impact on the nursing commission or its business will be presented. This report will include progress on</p> <ul style="list-style-type: none"> • Nursing technicians • Nurse delegation and medication assistance • Eliminating barriers to licensure • Military status • ARNP issues • Other
14.		Other/FYI
15.		Closing -
Saturday March 22, 2003	9:30AM	<p>Opening – Joanna Boatman, Chair</p> <ul style="list-style-type: none"> • Call to order • Order of the Agenda • Announcements • Other

1.		Structure and Function of the Nursing Commission – Cheryl Payseno - Discussion/Action
		At the January meeting, the NCQAC received recommendations from a task force addressing the structure and function of the commission. Recommendations II and III passed. This session is reserved for: <ul style="list-style-type: none"> • Further discussion of recommendation I, and, • Development of the Task Force Charters and Subcommittee Annual Work Plans. The Nursing Commission will then consider the priorities of each charter and plan.
2.		Guidelines for Drafting and Interpreting Orders – Cheryl Payseno - Discussion/Action
		At the January meeting, the discipline subcommittee presented a Draft document for policy: Guidelines for Drafting and Interpreting Orders; Respondent's Compliance with the Terms and Conditions of an Order and Sanction Guidelines for Charging Licensees for Failure to Comply with the Conditions of an Order. The commission requested time to review and thoroughly discuss the draft documents at this meeting
3.		Nursing Assistant Training Program Approval by the Nursing Commission – Chuck Cumiskey - Discussion/Action
		The Nursing Commission has the responsibility to review and approve nursing assistant training programs in the state. Chuck Cumiskey and Kendra Pitzler have been working with Department of Social and Health Services (DSHS) personnel to determine the process and responsibilities. The Nursing Commission will receive a report and recommendations from staff on proceeding with the approvals.
4.		WORKING LUNCH The nursing commission will view two video productions: <ul style="list-style-type: none"> • National Council of State Boards of Nursing production titled Understanding the NCLEX Examinations A joint production between Multicare Hospital and the Nursing Commission video titled Nursing Commission and the decision making tree
5.		Nominating committee - Discussion/Action
		The commission members will select a nominating committee to present a slate of candidates at the May meeting for the officers.
6.		The size of the Nursing Commission – Paula Meyer - Discussion/Action
		At the November meeting, the nursing commission received a report on the workload accomplished by the commission, the number of pro tem requests, and the size of the commission. Since the size and membership of the nursing commission is defined in statute, a statutory change would be necessary. Staff is requesting a representative from the commission to assist in the development of a stakeholder plan to be presented at the May meeting anticipating 2003 request legislation.
7.		School of Nursing Reports received by the Nursing Commission – Paula Meyer and Maura Egan - Discussion/Action
		The nursing commission receives numerous reports from the Pearson/Vue testing company on behalf of the National Council of State Boards of Nursing. The reports will now be available on a website rather than in print format. At this session, staff will review the reports that are available, their purpose and content, and receive comments from the commission members.
8.		Comprehensive assessments completed in Boarding Homes by LPNs – Paula Meyer - Discussion/Action
		Comprehensive assessments are completed upon admission to boarding homes and adult family homes. DSHS has asked the nursing commission to review the documents and determine if completion of the documents are within the scope of practice for LPNs. The forms are completed upon admission and if any deficits are identified, the forms are forwarded to a registered nurse and/or social worker to determine if services are needed and develop a plan of care.
9.		Other/FYI
10.		Closing -

